

**Board of Education Regular Meeting
September 17, 2013
5:30 P.M.
Zanesville City Schools
Administrative Center Board Room
160 N. Fourth Street
Zanesville, Ohio**

Board of Education Members:

*Brian Swope, President
Scott Bunting, Vice President
Lee Eppley
Anne Hoffer
Janet Stewart*



*Terry Martin, Superintendent
Jolene Carter, Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Jolene Carter

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

D. INTRODUCTION OF GUEST –

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approve the minutes of the Zanesville Board of Education Regular Meeting on August 20, 2013.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Jolene Carter

BE IT RESOLVED, to approve the following recommendations:

1. August Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for August:

- General
- Payroll

3. Workers' Compensation

Approve a change in the 2014 Workers' Compensation program enrollment approved in June from Group Rating to Group Retrospective Rating. The fee is the same (\$2,900).

4. Permanent Appropriations

BE IT RESOLVED by the Board of Education of the Zanesville City School District School District, Muskingum County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education during the fiscal year ending June 30th, 2014, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION (cont)

Fund Class/Name	Fund	Appropriations
<i>GENERAL</i>	001	\$33,541,966.00
<i>Special Revenue</i>		
FOOD SERVICE	006	1,778,479.00
SPECIAL TRUST	007	13,415.00
PUBLIC SCHOOL SUPPORT	018	74,419.00
OTHER GRANT	019	123,785.00
CLASSROOM FACILITIES MAINT.	034	354,000.00
DISTRICT MANAGED ACTIVITY	300	346,485.00
AUXILIARY FUNDS	401	325,344.17
PUBLIC PRESCHOOL GRANT	439	138,091.42
ONE NET	451	10,800.00
MISC STATE FUND GRANT	499	91,000.00
RACE TO THE TOP	506	333,876.10
TITLE VI-B	516	1,097,082.76
TITLE I SCHOOL IMP A	536	55,000.00
TITLE I	572	2,282,559.97
EARLY CHILDHOOD ED-IDEA	587	19,711.56
TITLE II-A	590	473,902.24
21ST CENTURY	599	440,555.26
<i>Total Special Revenue</i>		\$7,958,506.48
<i>Debt Service</i>		
BOND RETIREMENT	002	\$1,653,775.00
<i>Capital Projects</i>		
PERMANENT IMPROVEMENT	003	398,282.00
BUILDING	004	35,298.10
CLASSROOM FACILITIES	010	473,857.10
<i>Total Capital Projects</i>		\$907,437.10
<i>Enterprise</i>		
UNIFORM SCHOOL SUPPLIES	009	0.00
RECREATION	013	149,417.00
<i>Total Enterprise</i>		\$149,417.00
<i>Internal Service</i>		
ROTARY-INTERNAL SERVICES	014	938,879.00
EMPLOYEE BENEFITS SELF INS.	024	7,499,250.00
<i>Total Internal Service</i>		\$8,438,129.00
<i>Agency Fund</i>		
DISTRICT AGENCY	022	2,753,413.00
STUDENT MANAGED ACTIVITY	200	43,152.00
<i>Total Agency Fund</i>		\$2,796,565.00
<i>Total Appropriations - All Fund Types</i>		\$55,445,795.58

_____ moved and _____
 seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation - Administrative

Accept the resignation of L. James Wilson, Continuous Improvement Coordinator, effective September 17, 2013. Reason for resignation is other employment.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

2. Employment - Certificated

Approve the following certificated personnel for the 2013-2014 school year pending appropriate certification requirements and background checks.

Madeline B. Fraioli – Art Teacher at Zanesville High School (Part-Time)

Experience: 1 College: Muskingum College (MA)
Effective Date: 9/9/13 Amount: \$16,323.69

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

3. Rehire – Classified

Approve the re-employment of Mary Kay Kohler as Latchkey Aide (2½ hours - 2 days per week) at National Road Elementary, effective September 9, 2013. Rate of pay will be step 0 from the appropriate salary schedule. Additional hours to be worked on an as needed basis.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

4. Correction of Contract - Certificated

Approve the correction of contract for Evan McCullough to reflect BA+150, step 0. Rate of pay for the 2013-2014 school year will be \$32,415.00.

Rescind the previously approved extra period per day for Bryan Cramer, music teacher, for the 2013-2014 school year. Reason for change is due to the hiring of an additional music teacher.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

5. Classified – Change in Positions

Approve the change of contract for Helen Evans to reflect the rate of pay as MH with an Associate’s Degree, step 12, effective the 2013-2014 school year. This change of contract is due to having an Associate degree in the appropriate field.

Approve Cindy Derwacter (in addition to her special education aide position at National Road Elementary) as a Latchkey Aide, effective August 26, 2013 for up to 7 ½ hours per week. Rate of pay will remain the same. Hours accumulated beyond the 7 ½ hours per week will be paid at 1½ times the normal hourly rate and funded by latchkey.

Approve Christina Wisecarver as Preschool Bus Aide, effective August 26, 2013 through September 6, 2013. This 3 hour per day position will be paid from the Regular Aide Salary Schedule, step 0 and is in addition to her current food services position at National Road Elementary (3 hours per day).

Approve Christina Wisecarver as Cafeteria II at Zanesville Community High School (7:30 a.m. – 10:30 a.m.) effective September 9, 2013. This position is in addition to her current food services position at National Road Elementary (3 hours per day).

Accept the resignation of Roxanne Dennis as bus aide and to return to previous food services position. Effective date of resignation is August 26, 2013.

Approve Phyllis Bohn as Preschool Bus Aide (2 hours per day) effective August 26, 2013. Salary will be step 0 from the regular aide schedule. This is in addition to her current bus driver position. Phyllis is no longer working her 3 hour food services position, effective August 26, 2013.

Approve Kelly Jarvis as Preschool Bus Aide (2 hours per day), effective September 6, 2013. This position is in addition to her present 5 hour position as bus driver.

Approve Cary Grandstaff as Preschool Bus Driver (2 hours per day), effective September 6, 2013. This is in addition to his present 5 hour position as bus driver.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

6. Employment – Computer Technician

Approve the employment of Brenton Reed as Computer Technician, pending appropriate certification requirements and background checks. This 10 month position is pro-rated to 197 days for the 2013-2014 school year at 8 hours per day, effective August 26, 2013. Rate of pay will be \$15.00 per hour for this non-union position.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

7. Salary Adjustments – Certificated

Approve the following personnel to be granted salary adjustments effective the 2013-2014 school year. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study.

Conley, Jodi	Masters+ 30
Derry, Katrina	Masters+ 30
Dollings, Adam	Masters+ 15
Harlan, Benjamin	Masters
Lawless, Jeffrey	Masters+ 15
Lones, Lori	Masters+ 30
Neptune, Tara	Masters+ 45

Sites, Katrina	Masters+ 30
Tolley, Judith	Bachelors+150
Tompkins, Laura	Masters
Wahl, Jennifer	Masters+ 45
Watterson, Susan	Masters+ 30
Zorne, Doug	Masters

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

8. CORE Teacher Leader - Resignation

Approve the resignation of Matt Mercer as Language Arts/Social Studies CORE Leader for the 2013-2014 school year. Reason for the resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

9. Supplemental Contracts

Accept the resignation of Katrina Derry as SADD Advisor effective the 2013-2014 school year. Reason for resignation is personal.

Accept the resignation of Mike Cassapini as Assistant Track Coach effective the 2013-2014 school year. Reason for resignation is personal

Accept the resignation of Jeff Lawless as Wrestling Coach effective the 2013-2014 school year. Reason for resignation is personal

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Supplemental Contracts (continued)

Approve the following supplemental contracts for the 2013-2014 school year.

First	Last	Sport/Building	Position	Exp.	Class	Stipend
Scott	Aronhalt	Basketball	Fall Fitness (1/2)	22	X	\$538.00
Scott	Aronhalt	Basketball	Varsity Head Coach	23	II	\$5,843.00
Holli	Gattshall	ZHS	SADD Advisor (1/2)	0	X	\$385.00
Allison	Lawyer	Track	Middle School Coach	1	IX	\$1,076.00
Samantha	Tyson	Dramatics	Middle School Director	0	X	\$769.00
Mindy	Waite	ZHS	Mentor Teacher Leader	6	VIII	\$2,153.00
Karen	Brock	ZMS	Mentor Teacher Leader	5	VIII	\$2,153.00
Marla	Walker	JME	Mentor Teacher Leader	0	VIII	\$1,538.00
Summer	Bendle	NR	Mentor Teacher Leader	0	VIII	\$1,538.00
Diana	Donahue	ZGE	Mentor Teacher Leader	4	VIII	\$2,153.00
Patricia	Cox		Mentor Teacher	2	IX	\$1,230.00
Annette	Porter		Mentor Teacher	3	IX	\$1,230.00
Lori	Hudson		Mentor Teacher	1	IX	\$1076.00
Katrina	Derry		Mentor Teacher	1	IX	\$1076.00
Tami	Meaige		Mentor Teacher	5	IX	\$1,538.00
Cathy	Winland		Mentor Teacher	1	IX	\$1076.00
Jenny	Williams		Mentor Teacher	6	IX	\$1,538.00
Natashia	Woerner		Mentor Teacher	0	IX	\$1076.00
Candace	Haudenschild		Mentor Teacher	0	IX	\$1076.00
Sue	Graham		Mentor Teacher	0	IX	\$1076.00
Doug	Zorne		Mentor Teacher	0	IX	\$1076.00
Steve	Morrison		Mentor Teacher	0	IX	\$1076.00
Cindy	Casapini		Mentor Teacher	0	IX	\$1076.00
Tisha	McLaughlin		Mentor Teacher	0	IX	\$1076.00
Kim	Farmer		Mentor Teacher	0	IX	\$1076.00
Michael	Emmert		Mentor Teacher	0	IX	\$1076.00
Heather	Ward		Mentor Teacher	0	IX	\$1076.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

10. Employment – Substitutes

Approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Substitute Teachers			
Lori Buchanon	Linda Coury	Chelsea Howard	Richard Smith
Jennifer Winland			

Approve the following substitute aides/secretaries/library technician, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Substitute Aides/Secretaries/Library Tech			
Chrishia Perry	Jo’D Rice		

Approve the following substitute food service personnel, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Food Services			
Nicole Baker	Amy Cook	Ruth (Shelly) Door	Carla Law
Glenda Scott	Sherry Wheeler		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

11. Agreement with Yvonne Williams

Approval to enter into an agreement with Yvonne Williams to provide speech services for a Zanesville City Schools student on home instruction for the 2013-2014 school year. Rate of pay to be sixty-five dollars (\$65.00) per hour, one hour per week.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

12. Class Trip

Approve the 5th grade classes from John McIntire Elementary School to take an overnight trip to the Wilds on the following dates:

May 13, 2014
May 14, 2014
May 15, 2014

Funding of the trip has been provided by the students and fundraisers held at John McIntire.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
OTHER RECOMMENDATIONS**

I. REPORT/DISCUSSION ITEMS

J. CLOSING COMMENTS

K. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students

EXECUTIVE SESSION (continued)

- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statues to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

L. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope